**Adding Accounts to Groups**

**Microsoft Management Console**

**1.** Open the Local Users and Groups MMC shortcut you created and expand the Local Users and Groups snap-in.

**2.** Create two new users: JDoe and DDoe. Deselect the User Must Change Password At Next Logon option for each user.

**3.** Expand the Groups folder.

**4.** Double-click the Data Users group.

**5.** In the Data Users Properties dialog box, click the Add button.

**6.** In the Select Users dialog box, type the username **JDoe**; then click OK.

**7.** Click Add and type the username **DDoe**; then click OK.

**8.** In the Data Users Properties dialog box, you will see that the users have both been

added to the group. Click OK to close the group’s Properties dialog box.